



## OIA Faculty Development Intern Position

The [Office of Instruction and Assessment](#) is looking for a 0.5 FTE graduate student intern for the 2017-2018 academic year. The focus of this internship will be to develop experience with and contribute to the work of educational/faculty development on the UA campus. The intern will work within the Faculty and Future Faculty Development team. This is an hourly paid and non-benefits eligible student position.

(Note: Graduate students already on contract in another department may still be considered.)

### Job Responsibilities:

- Faculty development support services under mentorship of OIA staff (e.g., workshop and/or mini-course facilitation, consultations, course reviews, class observations).
- Support for teaching, development, and assessment of courses in the Certificate in College Teaching.
- Development of instructional materials to support evidence-based teaching practice.
- Develop own competencies in the scholarship of teaching and learning and educational/faculty development.
- Regular communication with OIA team-members, OIA staff, and members of wider UA community.
- Regular participation in Faculty and Future Faculty Development team meetings.
- Support for other OIA projects/initiatives, as needed.

### Minimum Qualifications:

- Current student in a UA graduate program enrolled in a minimum of 6 credit hours of graduate coursework.
- Completion of IA 697a (Learner-Centered Teaching) or a discipline-based pedagogy course.
- One year of teaching-assistant experience at the college level or teaching at the pre-college level.
- Strong English written and oral communication skills.
- Evidence of ability to work as a member of a collaborative team.
- Evidence of ability to complete work with minimal supervision.
- Evidence of ability to perform multiple tasks efficiently and effectively.
- Eligibility to work in the United States.

### Preferred Qualifications:

- Completion of Certificate in College Teaching program.
- At least one year of teaching experience at the college level.
- Working knowledge of D2L and integrated technologies.

### To Apply:

Please send a Letter of Interest describing how you meet the minimum qualifications, any of the preferred qualifications, and a brief summary of your teaching philosophy to Erin Dokter ([edokter@email.arizona.edu](mailto:edokter@email.arizona.edu)). When sending inquiries or Letters of Interest, please include "OIA Intern Position" in the subject line. Review of materials will begin on August 1, 2017.



<http://oia.arizona.edu>