GPSC/Grad Center/OIA/Postdoctoral Affairs
“Preparing for Faculty Job Applications” Workshop Series

1. Developing your Teaching Statement: (January 23)
   Time: Noon to 1pm
   Venue: Student Union Copper Room (Level 4)

   In this workshop, participants will discuss strategies for developing and refining your Teaching Statement as part of your letter of interest or as a separate Teaching Philosophy. As colleges and universities are increasingly requesting evidence of teaching effectiveness as part of these applications, participants will also discuss what evidence is appropriate to include, how to compile Teacher Course Evaluations or other student ratings as part of a job application, and how to include evidence when you are not teaching your own course. Regardless of the type of institution, this workshop applies to anyone pursuing a college faculty position that will include teaching responsibilities.

2. Writing Diversity Statements: (January 30)
   Time: Noon to 1pm
   Venue: Student Union Copper Room (Level 4)

   With growing awareness of diversity and accessibility issues, more and more educational institutions ask for explicit statements by their instructors about their diversity-responsive beliefs and practices. In the light of the AACU inclusive excellence initiative, this workshop will focus on promoting and expressing inclusive and diversity-responsive teaching, research, and service. The workshop will include a brief introduction to “inclusive excellence,” prompts to develop content for your diversity statement, a discussion of writing strategies, and, if time permits, peer feedback on your outline or draft. This workshop applies to anyone pursuing a college faculty position that will include teaching responsibilities.

3. Strategies for Presenting Your Teaching Portfolio Online: (February 6)
   Time: Noon to 1pm
   Venue: Student Union Copper Room (Level 4)

   Building and maintaining a professional online presence is becoming a necessity for an academic career. Part of an academic identity is a cohesive and comprehensive teaching portfolio, which often includes a teaching philosophy statement, representative sample of instructional materials, and evidence of teaching effectiveness. In this workshop, we will discuss the purpose and characteristics of an effective teaching portfolio, strategies for an engaging portfolio design, and share examples of online portfolios. This workshop applies to anyone pursuing a college faculty position that will include teaching responsibilities, particularly those pursuing positions at teaching-emphasis institutions.

4. Teaching and the Job Interview: (February 13)
   Time: Noon to 1pm
   Venue: Student Union Copper Room (Level 4)

   For any college faculty position that involves teaching, job interviews not only involve fielding questions about teaching experience from various stakeholders, but also commonly
include teaching demonstrations that range from a short audition to guest teaching in actual courses. In this workshop, participants will learn about and practice answering actual interview questions related to teaching. Examples of teaching demonstrations will also be shared, along with strategies for how to successfully plan for and teach these, particularly those that involve guest teaching in actual classes. Participants will leave better prepared to approach the teaching-related aspects of a faculty interview process.